A QUICK GUIDE FOR SUBMITTING JOBS

- Minimum order value AU$25.
  Your payment details must be provided on order form and uploaded with your files.

- All prices are for print-ready files. Files must be;
  - Adobe RGB (1998) colour space, 300PPI at required size.
  - JPEG file quality level 8 or 8-bit TIFF, with no layers, channels or hidden paths.

- Files are cut to size as supplied. Please add a desired border for prints if required.

- Labour charged in blocks of five minutes @ $15.00 inc-GST for;
  - Converting colour space (e.g. from sRGB or CMYK)
  - Resizing files
  - Adding borders
  - Flattening layers
  - Cropping images

- In -lab turnaround times depend on service required;
  - Minilab: 1 to 2 days
  - Lambda & Inkjet: 2 to 4 days
  - Framing / mounting / laminating: please add 4 to 5 days

- 100% urgent surcharge applies to rush service - please confirm availability with manager

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